

# EDUCATION AND WORKFORCE DEVELOPMENT ROUNDTABLE ACTION MINUTES

September 4, 2024

The Education and Workforce Development Roundtable of the City of Mesa met in The Studios at Mesa City Center, 59 E. 1st St., on September 4, 2024, at 1:31 p.m.

BOARDMEMBERS PRESENT	BOARDMEMBERS ABSENT	STAFF PRESENT
Councilmember Heredia, Chair	None	Andrea Alicoate
Councilmember Spilsbury, Vice Chair*		Lisa Anderson
Dr. Erica Copeland (Designee for Dr. Berry)		Lisa Cartwright-Harris
Candice Copple		Jaye O'Donnell
Dr. Andi Fourlis	COUNCIL PRESENT	Sarah Tolar
Dr. Joseph Foy		Alfred Smith*
Sally Harrison	None	
Jenny Jackson Robinson		ALSO PRESENT:
David Loutzenheiser (Designee for Ms. Richards)		Kristin Darr, Facilitator
Dr. Shane McCord		Dr. Richard Daniel, MCC
Rich Nickel		
Dr. Joe O'Reilly		
Kelsy Rowe (Designee for Dr. Wilson)		
Kristin Sorensen		
David Williams		
Vince Yanez		

(\*Participated in the meeting through the use of telephonic conference equipment.)

1. Call meeting to order, welcome announcements and reminders from the Chair.

Chairperson Heredia called the meeting to order. He introduced Dr. Richard Daniel, Mesa Community College President, and outlined his professional background. He welcomed Designee Kelsey Rowe, East Valley Institute of Technology; Designee Erica Copeland, Associate Superintendent of Queen Creek Unified School District; and Designee David Loutzenheiser, Executive Director of Secondary Education with Higley Unified School District.

2. Take action to approve the Roundtable Meeting Minutes from June 18, 2024.

It was moved by Boardmember Jackson Robinson, seconded by Boardmember Williams, that the June 18, 2024, Education and Workforce Development Roundtable meeting minutes be approved.

Upon tabulation of votes, it showed:

AYES – Heredia–Spilsbury–Copeland–Copples–Foullis–Foy–Harrison–JacksonRobinson–Loutzenheiser–McCord–Nickel–O’Reilly–Rowe–Sorensen–Williams–Yanez  
NAYS – None

Carried unanimously.

3. Review scheduling of upcoming meetings and take action to approve proposed 2025 meeting dates.

Chairperson Heredia introduced Education and Workforce Administrator Sarah Tolar, who displayed a PowerPoint presentation. **(See Attachment 1)**

Chairperson Heredia said the next meeting will be held in December and noted the proposed 2025 meeting dates. He asked the Boardmembers to let Ms. Tolar know if there are any conflicts with the dates. (See Page 2 of Attachment 1)

It was moved by Boardmember Nickel, seconded by Boardmember Williams, to approve the proposed 2025 meeting dates.

AYES – Heredia–Spilsbury–Copeland–Copples–Foullis–Foy–Harrison–JacksonRobinson–Loutzenheiser–McCord–Nickel–O’Reilly–Rowe–Sorensen–Williams–Yanez  
NAYS – None

Carried unanimously.

4. Update from Chair on purpose of meeting.

Presentation and discussion only; no formal action taken by the Board.

5. Discuss and provide feedback on the Roundtable Strategic Framework established in March 2022. Participate in discussions to review and propose modifications to the listed Collaborative Objective, Goal Statements, Identified Priorities and Highlighted Performance Metrics in each of the following Strategic Focus Area goals:

- a. Early Learning through High School
- b. Post-Secondary Education
- c. Workforce Development

Presentation and discussion only; no formal action taken by the Board.

6. Roundtable members share out information regarding their involvement in recent and upcoming education or workforce-related events or programs.

Presentation and discussion only; no formal action taken by the Board.

7. Call to the public.

There were no public comments.

8. Call for future agenda items.

There were no future agenda items discussed.

9. Adjourn.

Without objection, the Education and Workforce Development Roundtable meeting adjourned at 2:55 p.m.

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Education and Workforce Development Roundtable meeting of the City of Mesa, Arizona, held on the 4<sup>th</sup> day of September 2024. I further certify that the meeting was duly called and held and that a quorum was present.

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HOLLY MOSELEY, CITY CLERK

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(Attachments – 1)